

IETF IP Management Corp. Board of Director Meeting Minutes
Wednesday, February 8, 2025
12:00 PST

Attendees

Trustees

Kristin Berdan
Glenn Deen
Victor Kuarsingh
Jon Peterson
Kathleen Moriarty

AMS

Liz Flynn
Laura Nugent

Legal

Andy Updegrove

1. Conflict of interest declarations

No conflicts of interest were declared.

2. Approve past meeting minutes

Minutes of the [January 2025](#) meeting were approved and will be posted on the website.

3. AMS support contract renewal

MOTION: Glenn Deen moved to approve the three year AMS support contract renewal as sent to the board by Laura Nugent on 7 February 2025. The motion was seconded and passed without dissent. Glenn Deen will sign the contract.

4. Next Meeting

The next regularly scheduled IPMC meeting would be on March 12, when the Secretariat will already be in Bangkok ahead of IETF 122. That meeting will be canceled and the IPMC/Trust will meet during the IETF 122 week on Tuesday March 18.

5. Wendy Seltzer onboarding

Wendy Seltzer has been appointed as a Trustee/IPMC Director by the NomCom. The official handover will occur during IETF 122. Wendy will sign the Trust agreement so there will still be three remaining Trustees.

6. Interim treasurer

Kathleen Moriarty has been Treasurer and she will rotate off the IPMC in March. During IETF 122, the group will need to select an interim treasurer until after ISOC makes their 2025 appointment and board positions are determined.

7. Thompson Hine fees

Glenn Deen has discussed with Jay Daley changes to legal billing with Thompson Hine. Declaration signing and RFC authentication will come from the LLC's legal budget, which will reduce the IPMC's bill.

8. Policy review

a. Travel reimbursement

More discussion is needed on this policy.

b. Whistleblower policy

MOTION: Glenn Deen moved to adopt the Whistleblower Policy as written. The motion was seconded and passed without dissent. The Secretariat will post the [Whistleblower Policy](#) on the website.

c. Records retention

More discussion is needed regarding third party providers.

The IPMC meeting closed and a Trust meeting was opened.